

# Application Form for Fingal County Council's Artists' Support Scheme

## ① Your contact details

**Applicant's Name**

**Applicant's Address**

please indicate:

Private

Business or Studio

Email:

Telephone:

Please include a current CV in support of your application. *Terms and conditions for applicants are overleaf.*

## ② Your art form please select only one per application. ✓

Visual Art

Drama

Music

Literature

Dance

Other

## ③ Type of application please select only one per application. ✓

### 3.1 Residency

Please provide a description of the residency below, stating where and when it will take place. Identify if you have been accepted. Indicate how support from Fingal County Council will benefit you.

Additional information in support of your application:

### 3.2 Travel / Professional Development

Please indicate below where, why and when you will be travelling. If undertaking professional development, outline the course and how you will benefit.

Additional information in support of your application:



Type of application *cont.*

**3.3 Bursary towards the Development of Work**

Please indicate below what you hope to achieve and identify if you are working towards an exhibition, performance, etc., and how an award from Fingal County Council will benefit you.

Additional information in support of your application:

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**④ Financial information**

**What is the overall cost of the project Please**(excluding award from Fingal County Council) ?

Please include a detailed Financial Breakdown

_____	_____	_____
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**How much would you like Fingal County Council to contribute?**

Maximum support per application / per individual is €4,000 per annum

**Applications to be sent in hard-copy format only.**  
Master copies /original support material should *not* be submitted (see condition 10).

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## ⑤ Funding your proposal

In support of your application, please provide detailed costings for your proposal. The **Amount Sought** and **Amount Confirmed** columns must both be filled in.

	Amount Sought	
<b>Fingal County Council</b>		
	Amount Sought	Amount Confirmed
<b>Grants</b> (other than Fingal County Council)	<input type="text"/>	<input type="text"/>
<b>Private Sponsorship</b>	<input type="text"/>	<input type="text"/>
<b>Personal Contribution by Applicant</b>	<input type="text"/>	<input type="text"/>
<b>Benefit-in-Kind</b>	<input type="text"/>	<input type="text"/>

Please identify and present supporting material of grant providers or benefit-in-kind (e.g. letters of support).

AND

If you have sought funding from other providers (e.g. Arts Council, Culture Ireland) and were unsuccessful, please demonstrate correspondence that you have sought funding from these providers. eg. Email correspondence etc.

## About Fingal County Council's 'Artists' Support Scheme'.

The Artists' Support Scheme is a strand of funding which allows professional artists to avail of an award towards travel/professional development opportunities, a residency, or towards the development of work.

The award is open to practising artists at all stages in their professional careers working in music, visual art, drama, literature & dance. To be eligible to apply, applicants must: have been born, have studied, or currently reside in the Fingal administrative area.

**Applicants must be in accordance with the conditions of the scheme outlined below.**

### Conditions for Applying to Fingal County Council's Artists' Support Scheme

**Applications to be sent in hard-copy format only.**

**Master copies/original support material should *not* be submitted** (see condition 10).

**1** The applicant must have been born, have studied, or currently reside in the Fingal administrative area.

**2** Fingal County Council will seek the advice of external assessors.

**3** The canvassing of elected members or staff of Fingal County Council, or of outside assessors by, or on behalf of, an applicant will disqualify that applicant.

**4** If successful, the applicant must submit a report on the utilisation of his/her award with his/her claim and receipts in order to draw down the award. Fingal County Council will not guarantee payment if the report is not submitted.

**5** Material submitted in support of applications for awards must be collected from the Arts Office no later than one month from the date of notification of the Council's decision. Any other arrangements must be made directly with the Arts Office. Fingal County Council will not be responsible for material unclaimed after that period.

**6** Given the level of demand for Fingal County Council's support, it will not be possible to fund all eligible applications or to fund all applications for the full amounts sought. All arts bursaries are offered subject to the availability of funds.

**7** All applications for bursaries, in any discipline, must be accompanied by a current biography, curriculum vitae (CV) or equivalent, giving details of the applicant's career to date.

**8** Fingal County Council's logo must be used on all promotional material, and the Council's support must be acknowledged in interviews. The Council's logo is available from [www.fingal.ie](http://www.fingal.ie).

**9** Application forms must be completed by the applicant personally, and every section of the form should be completed.

**10** Applicants must submit additional supporting material, the provision of which is compulsory, in order to enable a full assessment of the application. *Examples can include any of the following:*

- Still images
- CDs/DVDs.\* Video material should not exceed ten (10) minutes in length.  
\*Must be PC compatible.
- Catalogues, books and samples of recent written work
- Letters of support

**11** Max Support per application / individual €4,000.00

**12** Full financial breakdown must be provided.

# Checklist for Application for Fingal County Council's Artists' Support Scheme

## Your Checklist

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Please ensure that your application has fulfilled all criteria and checklist of items in support of your submission is complete and attached to you HARDCOPY submission. *Terms and conditions for all applicants are overleaf.*

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### Application Form

**Completed by the applicant personally**

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**Every section of the form must be completed**

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**Hard copy format only**

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### Additional Items

**Current Curriculum Vitae**

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### Support Material / Supplementary Documentation

**Support Material** *See condition 10*

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**Supplementary Documentation** *At applicants discretion*

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Please return to completed application to  
**Sarah O'Neill**  
**Deputy Arts Officer**  
**Fingal County Council**  
**Swords**  
**Co Dublin**

Any queries please email [susan.mooney@fingal.ie](mailto:susan.mooney@fingal.ie)

