

Comhairle Contae Fhine Gall

Clár Ceoltóra Cónaithe

Meán Fómhair 2019 – Meitheamh 2021



Fingal County Council

Musician-in-Residence Programme

September 2019 – June 2021

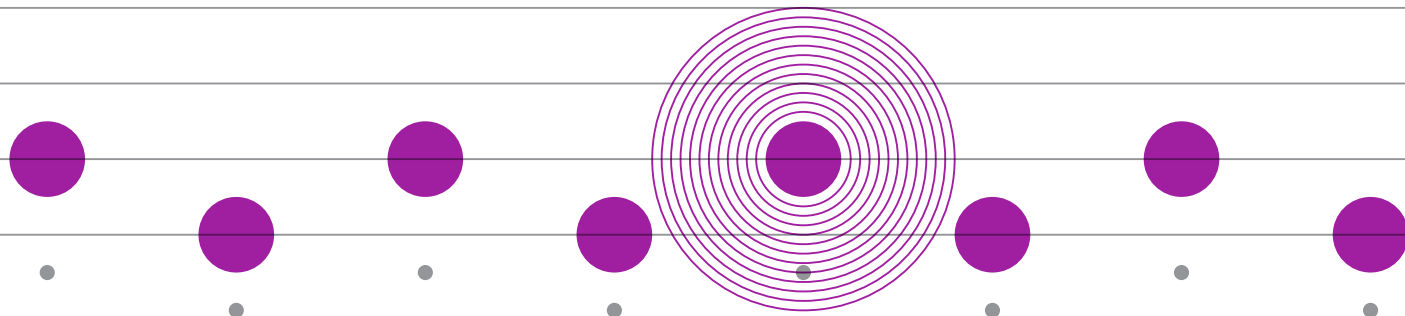


Lean bunscoileanna Fhine Gall orthu spéis mhór a bheith acu maidir le hoideachas ceoil ar ardchaighdeán a sholáthar dá gcuid mac léinn. Mar sin féin, aithníodh costais agus saineolas mar phríomhbhacainní. Is mian le hOifig Ealaíon Chomhairle Chontae Fhine Gall dul i ngleic anois leis na hábhair inní a d’eascair scoileanna laistigh dár gcumas fioscach reatha tríd an gClár Ceoltóra-Cónaithe atá ann faoi láthair a leathnú.

Is é cuspóir an chláir Ceoltóra Cónaithe ná luach a chur leis an oideachas ceoil a fhaigheann leanaí trí churaclam na bunscoile. Tacaíonn sé le scoileanna teagaisc uirlise nó córúil a sheachadadh; agus cabhraíonn sé le múinteoirí a gcumas a fhorbairt le haghaidh teagasc ceoil.

Le bhur dtoil, léigh an doiciméad seo go cúramach sula ndéantar iarratas ar bith.

Réamhrá



Introduction

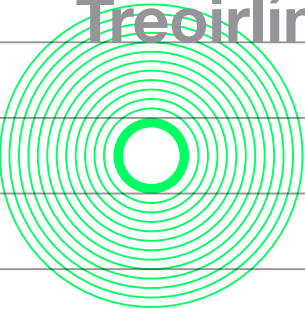
**Fingal County Council
calls Primary Schools to apply for
Musician-in-Residence Programme
September 2019—June 2021**

Fingal primary schools have continued to express a significant interest in providing quality music education for their students. However, cost and expertise have been identified as key barriers. Fingal County Council Arts Office now wishes to address the concerns raised by schools within our current fiscal capacity by expanding the existing Musician-in-Residence Programme.

The purpose of the Musician-in-Residence Programme is to add value to the music education children receive through the primary school curriculum. It supports schools to deliver **instrumental** or **choral** tuition; and assists teachers build their capacity for music teaching.

Please read this document carefully before making an application.

Treoirínite agus Critéir Iarratais



Tá Oifig Ealaíon Chomhairle Contae Fhine Gall ag tairiscint do scoileanna iarratas a dhéanamh ar thacaíocht chomhpháirtíochta chun **tionscadal ceoil nua a thionscnamh, nó tionscadal ceoil atá ann cheana féin a fhorbairt** laistigh dá scoil. Caithfidh ceoltóir gairmiúil a bheith sa tionscadal agus a bheith páirteach chun ceachtanna ar fhoras na scoile agus laistigh d'uireanta scoile a sheachadadh. Caithfidh an scoil an méid atá fógartha teacht le chéile leis an mhéid a dhéanann siad iarratas ar agus caithfidh an scoil tiomantas do chomhaontú dhá bhliain.

¹ Is féidir le scoileanna DEIS an 'Rogha Rochtana' a roghnú laistigh dá n-iarratas a cheadaíonn d'Oifig Ealaíon Fhine Gall breithniú a dhéanamh ar chomhaontuithe maoinithe eile leis na scoileanna seo. Tabhair faoi deara go bhféadfadh eolas breise a bheith ag teastáil ó scoileanna a roghnaíonn an rogha seo tar éis an chéim iarratais.

Comhpháirtíocht Maoinith

- Soláthróidh Comhairle Contae Fhine Gall maoiniú meaitseála suas go huasmhéid de €6k in aghaidh an iarratais thar thréimhse dhá bhliain. Bronnfar uasmhéid de suas le €3k gach bliain. Is é an méid a ndearnadh iarratas ar an íosmhéid is gá don scoil a sholáthar freisin.¹
- Is ranníocaíocht é maoiniú Chomhairle Contae Fhine Gall i leith na gcostas a bhaineann le táillí ceoltóra amháin. Is féidir le maoiniú na scoile féin dul i leith costais ionstraimí, táillí ceoltóra breise, agus aon chostais ghaolmhara eile.
- Ní mór do scoileanna roghnaithe buiséad a sholáthar a mheastar go léir na costais a bhaineann leis an tionscadal atá á n-iarratas. Is é an ráta comhaontaithe le haghaidh táillí ceoltóra sa chlár seo ná €50 in aghaidh na huair.
- Cuirfidh na daoine a roghnaíodh chuig páirtneir i 2019 conradh dhá bhliain le hOifig Ealaíon Fhine Gall, ag tuairisciú ag deireadh na chéad bliana acadúla chun maoiniú dara bliain a fháil.
- Ní mór don mhúinteoir /na múinteoirí ranga dul i ngleic go gníomhach leis an gceoltóir cónaithe agus a bheith i láthair i gcónaí le linn teagasc ranga.

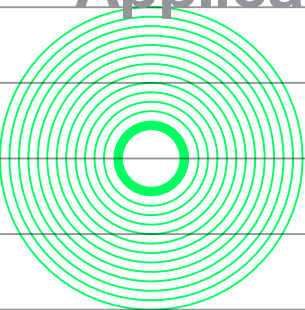
Fingal County Council Arts Office is offering schools an opportunity to apply for partnership support to **initiate a new music project, or develop an existing music project** within their school. The project must engage a professional musician to deliver lessons that take place on the school grounds and within school hours. The school must match fund the proposed amount they apply for and commit to a two year agreement.

¹ DEIS schools can select the 'Access Option' within their application which permits Fingal Arts Office to consider an alternative funding agreement with these schools. Please note additional information might be required from schools selecting this option following the application stage.

A Funding Partnership

- Fingal County Council will provide match funding up to a maximum of €6k per application over a two year period. A maximum of up to €3k will be awarded each year. The amount applied for is the minimum amount the school must also provide.¹
- Fingal County Council funding is a contribution towards costs associated with musician fees only. The schools own funding may go towards instrument expenses, additional musician fees, and any other associated costs.
- Selected schools must supply a budget estimating all costs associated with the project they are applying for. **The agreed rate for musician fees within this programme is €50 per hour.**
- Those selected to partner in 2019 will enter into a two year contract with Fingal Arts Office, reporting at the end of the first academic year to secure second year funding.
- The class teacher(s) must actively engage with the musician-in-residence and be present at all times.

Application Guidelines and Criteria



Glacfar le hiarratais chomhpháirteacha

Is féidir le scoileanna ar mian leo comhpháirtíocht le scoileanna eile iarratas a dhéanamh más féidir leo réasúnaíocht a aithint don chur chuige seo. D'fhéadfadh go n-oibreoidh an cur chuige seo go maith do scoileanna a bhfuil cláir forbartha acu ar mhaith leo anois saineolas agus taithí a leathnú agus a roinnt le scoil eile i bhFine Gall. Baineann na teorainneacha maoinithe céanna mar a leagtar amach thuas le hiarratais chomhpháirteacha.

Cur i bhFeidhm

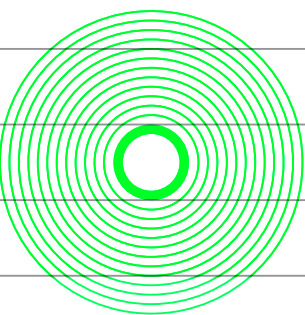
Má éiríonn le d'iarratas, beidh tacaíocht maoinithe ar fáil don tionscadal chun tús a chur air nó é a fhorbairt i Meán Fómhair 2019. Beidh difríocht idir ré agus seachadadh tionscadal i ngach scoil.

Caithfidh an tionscadal / na tionscadail ceoltóir gairmiúil a ghlacadh. Caithfear ceachtanna a dhéanamh ar fhoras na scoile agus laistigh d'uaireanta scoile.

Ní mór do scoileanna eolas a thabhairt d'Oifig Ealaíon Fhine Gall i scríbhinn má tá athrú i seachadadh a dtionscadal a mbeidh tionchar acu ar obair na gceoltóirí agus ar rannpháirtíocht na leanaí.

Tuairisciú

- **Bliain 1:** Tar éis na bliana a chríochnú ní mór tuarascáil a chríochnaíonn an scoil agus an ceoltóir a chur faoi bhráid Oifig Ealaíon Fhine Gall chun forbairtí a mheasúnú agus an chéad bhliain eile den mhaoiniú a cheadú.
- **Bliain 2:** Ar chríochnú na dara bliana, iarrtar ar an scoil agus an ceoltóir an tuarascáil dheiridh a chomhlánú agus a sheachadadh chuig Oifig Ealaíon Fhine Gall.
- Cuirfear san áireamh na tuarascálacha seo tar éis na tréimhse dhá bhliain má dhéanann an scoil iarratas eile ar mhaoiniú sa bhliain 2021.



Joint applications will be accepted

Schools who wish to partner with other schools in making an application may do so if they can identify a rationale for this approach. This approach might work well for schools with established programmes that now wish to expand and share expertise and experience with another school in Fingal. The same funding limits as set out above apply to joint applications.

Implementation

If your application is successful, funding support will be available for the project to begin or develop in September 2019. The duration and delivery of projects will differ in each school.

The project(s) must engage a professional musician. Lessons must take place on school grounds and within school hours.

Schools must inform Fingal Arts Office in writing if there is a change in the delivery of their project that will impact on the musician's work and the children's participation.

Reporting

- **Year 1:** Upon completion of year one a report must be submitted to Fingal Arts Office to assess developments and approve the next year of funding.
- **Year 2:** Upon completion of year two a second and final report is requested to be completed by the school and musician and delivered to Fingal Arts Office.
- These reports will be taken into consideration after the two year period if the school makes another application for funding in 2021.

² Is féidir le scoileanna DEIS an ‘Rogha Rochtana’ a roghnú laistigh dá n-iarratas a cheadaíonn d’Oifig Ealaíon Fhine Gall breithniú a dhéanamh ar chomhaontuithe maoinithe eile leis na scoileanna seo. Tabhair faoi deara go bhféadfadh eolas breise a bheith ag teastáil ó scoileanna a roghnaíonn an rogha seo tar éis an chéim iarratais.

³ Ní mór cáilíocht a bheith ag ceoltóirí sa cheol agus roinnt oiliúna chomh maith le taithí a bheith ag obair le leanaí i gcomhthéacs na scoile acu.

Déanfar measúnú ar iarratais scoile ar na critéir seo a leanas. San iarratas ba cheart do scoileanna a leanas a chur in iúl;

- Tá gá láidir le tacaíocht mhaoinithe chun tionscadal ceoil a thosú nó a fhorbairt ina scoil.
- Tuiscint ar cháilíocht in oideachas ceoil agus a chuid tairbhí.
- Múinteoir láidir, tacaíocht foirne (agus tuismitheoirí nuair is féidir) laistigh den scoil.
- Comhaontú a mheaitseáil leis an méid maoinithe a iarrtar san iarratas.²
- Comhaontú chun caighdeáin tuairiscithe agus seachadadh Chomhairle Contae Fhine Gall a thuairiscítear thíos a chomhlíonadh.
- Má tá an ceoltóir ainmnithe ag an scoil, beidh ar an gceoltóir na critéir a leagtar amach do gach ceoltóir a bheidh ag gabháil leis an gclár a chomhlíonadh.³
- Comhaontú chun an luach saothair a íoc leis an gCeoltóir ar suim €200 don obair a rinneadh le linn Chéim Phleanála 2.

An Fhoireann Mheasúnaithe

Tionólfaidh painéal speisialtóirí oideachais measúnú a dhéanamh ar na hiarratais bunaithe ar na critéir atá thuasluaite.

Critéir Measúnaithe

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School applications will be assessed on the following criteria. In the application schools should articulate;

- A strong need for funding support to initiate or develop a music project in their school.
- An understanding of quality in music education and its benefits.
- Strong teacher, staff (and parental where possible) support within the school.
- An agreement to match the funding amount requested in the application. ²
- An agreement to fulfil the delivery and reporting expectations of Fingal County Council outlined below.
- If the musician is nominated by the school, the musician will have to meet the criteria set out for all musicians engaging with the programme. ³
- An agreement to remunerate the Musician to the sum of €200 for work undertaken during Planning Stage 2.

² DEIS schools can select the 'Access Option' within their application which permits Fingal Arts Office to consider an alternative funding agreement with these schools. Please note additional information might be required from schools selecting this option following the application stage.

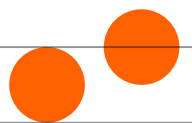
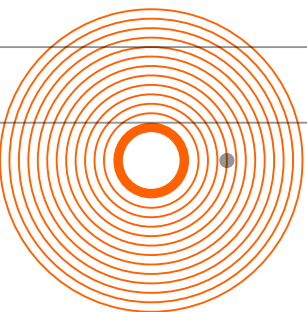
³ Musicians must have a qualification in music and some training and experience of working with children in a school context.

Assessment Team

A panel of education specialists will convene to assess the applications based on the above set criteria.

Assessment Criteria

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Glacfaidh Oifig Ealaíon Fhine Gall le hiarratais ar son: **Táillí Ceoltóra amháin a bhaineann le Tionscadail Chórúil nó le Tionscadail Uirlise.** Tá scoileanna atá ag iarraidh tionscadal ceoil nua a thosú nó tionscadal ceoil atá ann cheana a fhorbairt i dteideal iarratas a chur isteach.

- Ní mór do scoileanna ar mian leo tionscadal ceoil nua a thionscnamh an t-iarratas ar **Duais Tionscadail Nua** a chomhlánú.
- Caithfidh scoileanna ar mian leo tionscadal atá ann cheana a fhorbairt an t-iarratas ar an **Duais Forbartha Tionscadail** a chomhlánú.

Ní féidir ach amháin le scoileanna a dhéanann iarratas chun tionscadal atá ann cheana a fhorbairt ceoltóir nó ceoltóirí a bhfuil siad ag obair leis a ainmniú. Caithfidh na scoileanna seo a chur in iúl conas a chuirfidh an maoiniú seo an clár atá ann cheana chun cinn. Ní mór **CV ábhartha don cheoltóir ainmnithe** lena n-áirítear dhá mholtóir ainmnithe a bheith ag gabháil leis an iarratas.

Ní mór do scoileanna a dhéanann iarratas chun tionscadal nua a thionscnamh moladh a iarraidh do cheoltóir trí Oifig Ealaíon Fhine Gall. Déanfar an moladh seo ó phainéal roghnúcháin a eascraíonn as gairm náisiúnta do cheoltóirí trí Oifig Ealaíon Fhine Gall.

Monatóireacht agus Doiciméadú

Caithfidh scoileanna **monatóireacht** a dhéanamh ar sheachadadh an tionscadail agus déanfaidh Oifigeach Óige agus Oideachais na hOifig Fhine Gall cuairt breathnóireachta a chríochnú.

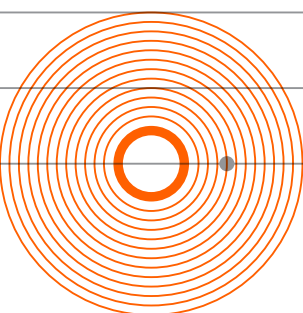
Caithfidh scoileanna **tuarascáil** a chomhlánú leis an gceoltóir agus leis na múinteoirí (agus tuismitheoirí nuair is cuí) ar chríochnú an tionscadail.

Ba cheart go n-áireofaí sa tuarascáil uasmhéid de dhá **ghrianghraf** a léiríonn an tionscadal agus ar féidir Oifig Ealaíon Fhine Gall a úsáid chun an tionscadal a chur chun cinn go poiblí. Eiseoidh Oifig Ealaíon Fhine Gall **foirmeacha toilithe grianghrafadóireachta**. Níor chóir ach na foirmeacha toilithe a bhaineann le páistí atá le feiceáil sna grianghraif a cuireadh isteach chomh maith leis an tuairisc a sheoladh chuig Oifig Ealaíon Fhine Gall.

Caithfidh scoileanna **Lógó Chomhairle Contae Fhine Gall** a úsáid ar gach ábhar poiblíochta a bhaineann leis an tionscadal.

Incháilitheacht

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Eligibility

Fingal Arts Office will accept applications for: **Musician Fees only associated with Choral Projects or Instrumental Projects.** Schools wishing to initiate a new music project or develop an existing music project are eligible to apply.

- Schools wishing to initiate a new music project must complete the New Project Award application.
- Schools wishing to develop an existing project must complete the Project Development Award application.

Only schools making an application to develop an existing project can nominate a musician they are currently working with. These schools must identify how this funding will advance the existing programme. A relevant CV for the nominated musician(s) which includes two named referees must accompany the application.

Schools making an application to initiate a new project must request a recommendation for a musician through Fingal Arts Office. This recommendation will be made from a musicians' panel resulting from a national call for musicians through Fingal Arts Office.

Monitoring and Documentation

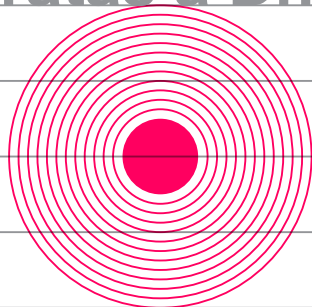
Schools must **monitor** the delivery of the project and Fingal Arts Office's Youth & Education Officer will complete an observation visit.

Schools must complete a **report** with the musician and teachers (and parents where appropriate) upon project completion.

The report should include a maximum of **two photographs** that represent the project and can be used by Fingal Arts Office for promoting the project publicly. **Photographic consent forms** will be issued by Fingal Arts Office. Only the consent forms associated with children featured in the photographs submitted along with the report should be sent to Fingal Arts Office.

Schools must use the **Fingal County Council Logo** on all publicity material relating to the project.

Conas Iarratas a Dhéanamh



Céim 1

Seoladh ríomhphoist amháin chuig julie.clarke@fingal.ie. Cuir d'fhoirm iarratais agus aon ábhar ábhartha isteach i ríomhphost amháin. Luaigh Clár do Cheoltóir Cónaithe go soiléir i líne an ábhair.

- Comhlánaigh an fhoirm iarratais cuí ar féidir í a íoslódáil ó www.fingalarts.ie
- Scoileanna ar mian leo **tionscadal nua a thionscnamh**: comhlánaigh an t-iarratas Duais Tionscadail Nua.
- Scoileanna ar mian leo **tionscadal atá ann cheana a fhorbairt**: an t-iarratas ar an Duais Forbartha Tionscadail a chomhlánú.
- Cuir isteach CV an cheoltóra / na gceoltóirí má tá sé ábhartha.
- Spriocdháta 8ú Márta 2019.

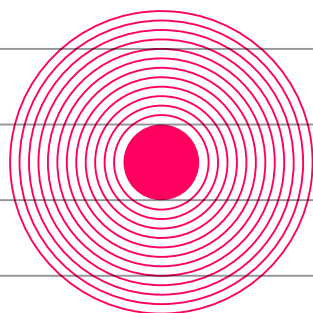
Ní féidir le hOifige Ealaíon Fhine Gall freagracht a ghlacadh as deacrachtaí teicniúla mar thoradh ar aighneachtaí déanacha.

Rachaidh iarratais rathúla ar aghaidh chuig céim a dó.

Céim 2

- **Cruinniú**: Buaileoidh Oifigeach Óige agus Oideachais Chomhairle Contae Fhine Gall le Príomhoide agus Ceoltóir na scoile chun an togra seachadta a phlé agus chun ullmhúchán chun obair riaracháin a chríochnú.
- **Grinnfhiosrúchán an Gharda Síochána**: Déanfar ceoltóirí a scagadh tríd an scoil ina mbeidh cónaí orthu. Tosóidh an próiseas seo tar éis an chéad chruinnithe comhpháirtíochta in Aibreán chun aon mhoill a sheachaint ar thosach na cónaitheachta i mí Mheán Fómhair.
- **Clúdach Dlíteanais Phoiblí**: Caithfidh clúdach dlíteanais poiblí a bheith ag ceoltóirí. Caithfidh clúdach árachais chuí a bheith ag scoileanna a bhaineann le ceoltóirí a thabhairt isteach sa scoil agus Comhairle Contae Fhine Gall a shlánú. Ní eiseofar an comhaontú deiridh gan Comhairle Contae Fhine Gall a fháil cóip den obair pháipéir seo.
- **Iarrtar ar scoileanna Foirm Aistrithe Leictreonach a chomhlánú**: Tugann an fhoirm seo deis do Chomhairle Contae Fhine Gall sonraí cuntas bainc na scoile a bhunú ar chóras airgeadais na comhairle chun maoiniú a fháil.
- **Comhaontú Deiridh**: Cuirfidh Comhairle Contae Fhine Gall in iúl do scoileanna nuair a bheidh an obair riaracháin cheart go léir críochnaithe agus faofa. **Níl an t-iarratas ar mhaoiniú rathúil go hiomlán go dtí go mbainfear amach an chéim seo agus nuair a síníonn na páirtithe uile an Comhaontú Deiridh.**

How To Apply



Stage 1

Email submission only to: julie.clarke@fingal.ie
Submit your application form and any relevant material in one email. Clearly state Musician-in-Residence Programme in the subject line.

- Complete the application form which can be downloaded from www.fingalarts.ie.
- Schools wishing to initiate a new project complete the New Project Award application.
- Schools wishing to develop an existing project complete the Project Development Award application.
- Include musician(s) CV's if relevant.
- Deadline 8th of March 2019.

Fingal Arts Office cannot take responsibility for technical difficulties resulting in late submissions.

Successful applications will progress to planning stage two.

Stage 2

- **Meeting:** The Youth & Education Officer of Fingal County Council will meet with the school Principal and Musician to discuss the delivery proposal and to prepare for the completion of administrative work.
- **Garda Vetting:** Musicians will be vetted through the school in which the residency is to take place. This process will begin following the initial partner meeting in April to avoid any delay to the commencement of the residency in September.
- **Public Liability Cover:** Musicians must have public liability cover. Schools must have appropriate insurance cover associated with bringing musicians into the school and indemnify Fingal County Council. Final agreement will not be issued without Fingal County Council receiving a copy of this paperwork.
- **Schools will be asked to complete an Electronic Transfer Form:** This form allows Fingal County Council to set up the school bank account details on the council financial system for receipt of funding.
- **Final Agreement:** Fingal County Council will notify schools when all the correct administrative work has been completed and approved. The application for funding is not completely successful until this stage is reached and the Final Agreement is signed by all parties.

Céim 1

8ú Feabhra 2019

Fógraíodh Deis - Foirm Iarratais, Scaoileadh Treoirínte agus Critéir chuig na Scoileanna.

8ú Márta

Spriocdháta don Fhoirm Iarratais Scoile comhlánaithe.

Seachtain an 25ú Márta

Measúnú ar iarratais ag painéal roghnóireachta. Fógraíodh na hiarratais rathúla.

Céim 2

Seachtain an 8ú Aibreán

Cruinnithe aonair idir Oifig Ealaíon Fhine Gall, Scoil agus Ceoltóir. (Beidh ar an gcéim seo an plean seachadta a imlínítear i gcéim 1 san iarratas a chur chun cinn i gcomhpháirtíocht leis an gceoltóir).

Obair riaracháin fós le réiteach a chríochnú.

Seachtain an 8ú Meitheamh

Comhaontú Deiridh. Comhaontú conarthaí agus loighistic na seachadadh.

Meán Fómhair 2019

Tosaíonn na tionscadail.

Timeline for Application, Selection and Planning Process

Stage 1

8th February 2019

Opportunity Announced - Application Form, Guidelines and Criteria released to Schools.

8th March 2019

Deadline for completed School Application Form and any relevant material.

Week of March 25th 2019

Assessment of applications by a selection panel. Successful applications announced.

Stage 2

Week of April 8th

Individual meetings between Fingal Arts Office, school and musician. This phase will be required to progress the delivery plan outlined at application stage one in partnership with the musician.

Completion of outstanding administrative work.

Week of June 8th

Final Agreement. Agreement of contracts and logistics of delivery.

September 2019

Projects begin.

Ceisteanna

Seol ceisteanna sa ríomhphost chuig:

Julie Clarke,
Oifigeach Óige & Oideachais,
Oifig Ealaíon Fhine Gall,
Comhairle Contae Fhine Gall.
julie.clarke@fingal.ie
Fón: 01 – 890 5960

www.fingalarts.ie/education

Queries

Email queries to:

Julie Clarke,
Youth & Education Officer,
Fingal Arts Office,
Fingal County Council.
julie.clarke@fingal.ie
Tel: 01 – 890 5960

www.fingalarts.ie/education

